

Eugene Field Elementary School Preschool Program

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Eugene Field Elementary School Mission Statement

“Learning to Grow; Growing to Learn”

Statement of Policy

The Eugene Field Elementary Preschool Program is designed to enhance each child's opportunity to improve his/her potential for success during the early years of life and build a good foundation for successes throughout life. The preschool program recognizes that the family and home are the first and most significant influence in a young child's life. The purpose of the Eugene Field program is to collaborate with family and home by providing quality preschool instruction as a service to the Maryville community.

Every child is a unique individual with special abilities, interests, and needs. We believe it is important for each child to develop a positive feeling about himself/herself while exploring new areas. The preschool program offers individualized and small group programming to meet the needs of children growing in an ever changing world. Continuing change creates a need for intellectual and social skills to help children prepare for the demands of today's world. The individual needs and personality of each child will be incorporated. Through both group and individual experiences, each child will be guided and encouraged so that their growth will be characterized by self-confidence and assurance. The overall emphasis shall be to develop a positive self-image in each individual. Our mission is to provide a high quality preschool experience.

Our preschool is child-oriented with teachers acting as facilitators for learning and creativity. Teachers guide learning through discovery and creativity. This helps children to learn to respect themselves, others, property, and their environment. We recognize children as active learners and encourage “hands-on”, “minds-on” discovery geared to their developmental age and abilities. Children are encouraged to become self-confident and independent.

The preschool classroom accommodates children with special needs. The staff works with families and other professionals to provide children with opportunities to learn self-reliance and independence. The overall emphasis shall be to develop a positive self-image in each individual child.

This program is governed by the policies of the Maryville R-II School District. All staff shall be responsible to the Eugene Field Elementary Principal. The Eugene Field Elementary Preschool will have appropriate licensure status on file with the Missouri Department of Health, as well as appropriate accreditation status on file with the Missouri Center for Accreditation.

Program Goals

1. To provide a nurturing, flexible, and calm atmosphere where self-concept is enhanced, independence is encouraged, expectations are made clear, and a foundation of respect for others is established.
2. To develop an active curiosity about the world in which each child lives and encourage enthusiasm for learning which stimulates exploratory behavior and creativity.
3. To provide opportunities for meaningful play and exploration that is based on the child's individual needs, interests, and abilities that will build important foundations for future success and development.
4. To promote emotional growth:
 - a. To build self-confidence and a sense of self-worth by allowing choice within limits and to build on successful experiences.
 - b. To provide a warm accepting environment for each child to work and play in.
 - c. To encourage curiosity and a sense of wonder with an emphasis on self-motivation
 - d. To develop self-discipline in each child.
 - e. To provide appropriate alternatives for behavior and strengthen inner emotional controls.
5. To promote social growth:
 - a. To promote and instill a sense of caring and sensitivity toward others.
 - b. To develop recognition of group needs versus individual differences.
 - c. To aid in development of problem solving skills.
 - d. To help each child learn how to participate in a group setting.
6. To promote intellectual growth:
 - a. To provide an atmosphere where children discover and explore: teaching independence through learning how and where to find solutions.
 - b. To provide a wide variety of activities within a routine where cooperative play is encouraged. Curriculum areas of art, science, cooking, movement, dramatic play, language, and fine motor activities provide each child with opportunities to trust their own feelings about what is learned, heard, seen and done and begin sharing these experiences with others.
7. To promote physical/motor development:
 - a. To have each child use their body in a variety of ways by participating in fine and

large motor activities both indoors and outdoors.

- b. To promote physical growth and competence at each child's developmental level.
- c. To promote healthy life style choices through nutrition, safety, and health information.

Program Curriculum

Each child is recognized as an individual whose personal privacy, choice of activities, cultural, ethnic, and religious background is respected. The Eugene Field Elementary Preschool Program's curriculum is geared to the age and developmental needs of the children. The program includes opportunities for a child to make decisions about the choice of activities he/she wishes to explore. Our adopted preschool curriculum is Creative Curriculum.

Hours of Operation

Eugene Field Elementary School offers (2) Full-Day Programs. School begins at 7:55 a.m. and ends at 2:40 p.m. Students may arrive at Eugene Field beginning at 7:40 a.m. If your child will be arriving prior to this time, you will need to be enrolled in the before-school care program.

Students need to be picked up promptly at 2:40 p.m. The classroom teacher will dismiss the children through the west doors nearest the preschool rooms. If your child is not picked up at this time, they will need to be enrolled in the after-school care program.

Allergies

Due to severe food allergies, we ask that you not bring peanut butter snacks or nuts to school. Nut allergies can be severe, and reactions can occur from exposure to the oil without actually eating the nut/food.

Animals being brought to school need to be cleared through the nurse's office. Please ask your teacher in advance so we can properly check for allergies.

Asbestos

Asbestos is an issue we have been dealing with for many years. The Asbestos Hazard Emergency Response Act of 1986 (referred to as AHERA) was enacted by Congress. AHERA was enacted to determine the extent of and develop solutions for any problems we may have with asbestos.

A copy of the asbestos management plan is available for your inspection in our administrative office during regular office hours. Please make an appointment for viewing the plans at least one working day in advance with our Asbestos Program Manager.

Attendance Days

The Eugene Field preschool will follow the Maryville R-II school calendar. On these days the preschool will operate its normal day and will stay in session until 2:40. On our full-day

professional development days, preschool will not be offered to allow our preschool staff to attend these training opportunities.

Lunch Program

Students will eat lunch in the cafeteria from 10:55-11:25 daily. Child care licensing requires that students eat a lunch provided by the school. The school meals meet the nutrition guidelines required by licensing.

Preschool students will be receiving a separate monthly menu. Please send a separate check for your child's lunch account. Our program is computerized and students have individual accounts. School lunch price is \$2.25. Students will receive a meal with 2 servings from the fruit and vegetable group, one serving from the meat or cheese group, one bread serving, and a small carton of milk. Our lunch program also offers an all-you-can-eat fruit and vegetable bar, so students may get second helpings of these items.

Concerns

Alleged acts of unfairness or any decision made by school personnel, except as otherwise provided for under student suspension and expulsion, which students and/or parents/guardians believe to be unjust or in violation of pertinent policies of the Board or individual school rules, may be appealed to the school principal or a designated representative in accordance with Board policy JFH.

If you have any concerns about Eugene Field, please let us know. We are here to help your children and to provide their formal education. The order for addressing concerns is: your child's teacher, the Eugene Field Administration, the Maryville R-II Administration, the Maryville R-II Board of Education.

Arrival and Dismissal

When delivering or picking up your child please park in the parking lot and use the crosswalk to cross the street. Upon arrival in the morning, parents should use the main school entrance and walk their child to the classroom. Students can begin arriving at school at 7:40. If your child will be arriving prior to this time they must be enrolled in the before school care program. This program is a fee based program.

At the end of your child's school day, teachers will walk students to the side doors nearest the preschool rooms for dismissal. Please be prompt for pick up at 2:40. Feel free to use the west sidewalk closest to the preschool rooms. If your child will not be picked up at this time they must be enrolled in the after school care program.

If a problem arises with early drop off or late pick up and students are not enrolled in the before or after school program, a fee will be administered.

What to Wear to School

Please send your child to school in clothes that are comfortable and washable. Your child's clothes should also be manageable so that he/she can independently change their clothes if needed. Also keep in mind that some of our activities can be messy. The children should wear shoes appropriate for play outside. We will go outside everyday that weather permits. Please be sure your child brings appropriate outer wear during colder weather (hats, gloves, boots, etc.). All items need to be labeled so that each child is sure to use his/her own.

Early Childhood Special Education (ECSE)

The ECSE program is for those children who are between the ages of three and five and are functioning below their peers or exhibiting special needs. Eligibility is based upon significant delays in development that affect the student's educational performance, which is determined through screening and evaluation. All of the state's criteria levels must be met. For further information about this program, please contact the Student Services Director at 562-4110.

Emergency Information

Parents are asked to provide the school with emergency information, including alternate adults to contact in an emergency. It is very important that the school has updated telephone numbers and addresses on file at all times. Please update as frequently as necessary.

Emergency School Closing

School closings will be announced using the following media:

KNIM Radio – 97.1 FM / 1580 AM

KXCV – 90.5 FM

KQTV 2

Spoofhound mobile text messaging

District website: www.maryville.k12.mo.us

Enrollment Information

The Eugene Field Preschool will hold enrollment each spring for the following school year. We offer (2) full-day programs that run 5 days a week. With a large number of students enrolling in our program each year, Eugene Field will hold a lottery system to ensure an equal opportunity for parents getting their first choice of preschool options. If students do not get a spot in their desired preschool option, they may be put on a waiting list for future openings in our program. Prior to our enrollment period, Eugene Field will use various modes of communication to let parents know when they can enroll for preschool including: newspaper advertisements, newsletters, postings on our website, etc.

Field Trips

Our preschool program has special activities and visitors who come on-campus; therefore we do not typically go off-campus for field trips. If your child's teacher organizes a field trip off-campus, you will receive detailed information and a permission slip to be signed and returned prior to the event.

Fire/Tornado/Earthquake/Crisis Drills

Fire drills, tornado drills, earthquake and crisis drills are held at regular intervals throughout the year and are an important safety precaution. It is essential when these drills are held that everyone obeys orders promptly. The staff in each classroom will give the students instructions. For specific information regarding emergency drills, see a building administrator.

Growing Opportunities Before and After-School Care Program

Welcome to the Before and After-School Care program at Eugene Field Preschool. This program is modeled after the EFE School Age Child Care program. However, because of licensing restrictions, these two programs will operate independently of each other. The goal of the program is to allow for a safe and caring environment for children both before and after school.

This program is only offered on days that school is in session. In the event that school is dismissed early due to weather or some other issue, we will not be offering the program. Please be sure to listen to the radio during times of winter weather.

Hours of Operation

Before School: 6:30a.m. - 7:40a.m.

After School: 2:40p.m. – 5:30p.m.

There will be a posted sign in/sign out sheet for parents to list the date and time of sign in or sign out. It is very important that this sheet is filled out daily to ensure accurate billing.

Cost of Program

There is a \$20.00 registration fee for this program. The cost of the G.O. care program is \$2.40 per hour. This fee will be broken down to the quarter hour.

Billing Cycle

Families will receive a listing of usage each month with their monthly preschool tuition bill. The total number of minutes used will be listed as well as the corresponding fee. This payment must be made with your tuition payment. If payment is not received a \$15.00 late fee may be added. Nonpayment of this bill will result in the loss of privilege for use for your child.

Student Supervision

Students will be cared for in the preschool classrooms. The staff to student ratio will be 1 staff member for every 10 students. It is crucial that we have a schedule of planned usage. This will allow for us to maintain the required amount of staffing. Students do not need to have additional supplies or toys for this program.

Schedule of Usage

PLEASE be sure to fill out an anticipated usage form. This will allow us to schedule the appropriate staff for care. If your plans for usage change, please contact the school at your earliest convenience 562-3233.

Health Information/Services

In the interest of everyone at the preschool, please do not send your child to school if he/she has a fever or has not been fever-free for twenty-four hours, the child has an unexplained rash, or the child has head lice. In accordance with Eugene Field Elementary policies, if a child is found to have live lice or nits, a parent will be notified, the child will be sent home and not allowed for reentry until cleared by the school nurse. If a child should become ill or injured at school the child will receive treatment from the school nurse. Parents may be contacted or notified depending on the severity of the illness/injury. The teacher will notify you at the time of departure that your child was sent to the nurse. If parents cannot be contacted and emergency care is needed, we will contact emergency contacts. If no contact is made your child will be transported by ambulance to the doctor's office or hospital listed on your child's enrollment form.

Medication for students will be given by the school nurse if necessary. Please bring any needed medication to the school nurse with appropriate labeling and directions for use. Medications will not be transported to or from school by the student.

Students entering the preschool program will need to be toilet trained and be able to use the restroom independently. Students who show they are not independently using the restroom on their own may be dis-enrolled from the preschool program.

Holiday Celebrations

We plan to celebrate Halloween, Thanksgiving, Christmas, Valentine's Day, Easter, and the School Year's End. If you would like to volunteer to help with any of these celebrations, please sign up at the Supply Drop Off Night or let your child's teacher know. If you would prefer your child not participate in holiday celebrations, please let your child's teacher know so we can make alternative arrangements.

Insurance

Student accident insurance is available for parents to purchase for their child through MO HealthNet for Kids Program. This is for students who do not have other health insurance. For more information and the application go to <http://dss.mo.gov/mhk/index.htm>. Please contact the school nurse for further questions.

Parent Orientation/Communication

Effective, two-way communication is the best way to ensure that parents are aware of how your child is progressing in school. We will orient/inform parents through the following ways:

- Back to school registration prior to the start of the school year
- "Meet the Teacher/Supply Drop Off Night" prior to the

beginning of the school year

- Consistent newsletters sent home frequently throughout the school year
- Information posted to our school website
- Parent/Teacher conferences each fall/spring
- Phone calls, e-mails, notes, etc. to inform parents of student progress.

Parent Parking

Students not riding the school bus are to be dropped off in the first lane of the parking lot at the crosswalk or on the street in front of the building at the main sidewalk. Bus unloading times are between 7:25-7:35am. During this time, we ask that parents use the parking lot for drop off to allow our buses to stay on schedule. Please use the first and second rows of the parking lot for parent parking, as the back row is to be used for staff parking. Please do not use the handicapped parking area unless you have a permit to do so.

Students, teachers, and parents are to use the crosswalks. A crosswalk monitor is on duty from 7:25-8:00am. Parents are asked not to block the crosswalks during school opening and dismissal hours. Please note that there is NO PARKING during arrival and dismissal times on the street in front of the school.

Parents should use the sidewalks and refrain from walking through the grass. Animals are not allowed on our school property. (Board Policy ECG)

Parent Right to Know

Our district is required to inform you of certain information that you, according to The No Child Left Behind Act of 2001 (Public Law 107-110), have the right to know.

Upon your request, our district is required to provide to you in a timely manner, the following information:

- Whether the teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
- Whether the teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived.
- Whether your child is provided services by paraprofessionals and, if so, their qualifications.
- What baccalaureate degree major the teacher has and any other graduate certification or degree held by the teacher, and the field of discipline of the certification.

In addition to the information that parents may request, districts must provide to each individual parent –

- Information on the achievement level of the parent's child in each of the state academic assessments as required under this part; and
- Timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who is not highly qualified.

Parent/Teacher Conferences

EFES will have formal parent/teacher conferences at the end of the first and third quarters. We believe it is very important for parents to keep in close contact with their child's teacher concerning his/her progress.

Parents are encouraged to contact the school any time they have questions or concerns about the progress of their children. Please remember to schedule a conference in advance so a time that is convenient for everyone can be established (before or after school, during teacher planning periods, etc.).

A progress report will be sent home after second and fourth quarters.

Parent Volunteers

Volunteers will be needed not only for our special celebrations, but also for field trips. There will be a sign-up sheet at the Supply Drop-Off Night if you would be interested in helping out at these events. Also, you may contact your child's teacher throughout the year if you are able to volunteer during an event or activity.

Pets on Campus

In accordance with board policy ECG, animals are not allowed on campus unless they are to be used as a service animal, a therapy animal, or unless prior permission has been given through administration.

Snacks and Parties

Nutritious snacks will be provided every day for the children. Children may bring a special snack to help celebrate their birthday if so desired. The snack will be shared at snack time and we will sing "Happy Birthday" to the child. If you would like to provide a birthday snack for your child, we prefer that they be prepackaged snack items. Please save party hats and favors for home celebrations.

Transportation

Maryville R-II has contracted bus service. Our current contract does not encompass the special requirements for three and 4 year old students to be transported on a school bus. However, if your child is five years old or turns five during the year and you would like them to ride the school bus, please contact us to make arrangements. If your child rides the bus to school in the morning they will need to be enrolled in the before school program.

All students who will be using school-provided transportation (bus or van), as well as their parent(s)/guardian(s) must review and accept a [Rules and Regulations](#) form online when registering for school.

Misconduct: Any offense committed by a student on a district-owned or contracted vehicle is subject to a consequence given by the transportation company and/or the school. This includes riding privileges being suspended or revoked.

Things from Home

We have many new and exciting things for the children to play with at school. Therefore, we ask that children leave their toys at home. We will be scheduling "show and tell" days with the children so that they may share things which are important to them. On these days the children will be asked to keep the item in a bag or backpack which will be kept in their cubby until share time. There will be no toy guns or weapons of any kind allowed at any time in the preschool.

Visitors

Eugene Field Preschool students are asked not to invite other children to visit school during regular class time. Parents, however, are always welcome to visit. If at all possible, please notify the teachers ahead of time. We will be happy to have you in the classroom!

The beginning of the school year is sometimes a tearful time for students and parents. Please be aware that our teachers will do everything in their power to make your child comfortable and happy. If your child has a hard time separating from you, please help us make the transition to preschool easier by saying goodbye and leaving promptly. A call from you when you arrive home or to work will reassure you that your child is doing well.

Payment Schedule and Policy

The program is a non-profit organization which operates within the Maryville R-II School District Budget, grant funding, and parental fees. A monthly tuition statement will be sent home with your child. Prompt payment is expected. If your payment is not made within 10 days of statements being sent home, a \$15 late fee will be added. Billing statements will go out on the 10th of each month, and payments will be due by the 15th of each month.

Average monthly cost:

- Full Day.....\$335.00

Failure to make payments may result in a student being disenrolled from the program.

Checkmarc Disclaimer

Your check is welcome with the following information:

- Full Name
- Street Address
- Phone Number Including Area Code
- Driver's License Number Including State

If your check is returned, it may be re-presented in an electronic manner. You are hereby authorizing service charges and processing fees, as permitted by law, to be debited from the same accounts by paper or electronically, at our option. Your payment check shall be recognized as acceptance of our electronic check recovery system.

Student Discipline

The Eugene Field Preschool staff respects each child's individuality. We encourage independence and strive to always be positive and rewarding of desirable behavior. We set clear limits and expectations and make these known to the children. We model appropriate interactions with others and provide cues to the children to remind them of what is expected.

When it is appropriate, undesirable behavior is ignored, usually causing the child to see that attention will not be gained from the action. When redirection is required, we will be consistent, reasonable, and realistic. The child will be told why the behavior is unacceptable. We will be honest about our feelings, letting the child know how his/her behavior is making us feel.

Children enrolled in our program must follow the guidelines of the Missouri Safe Schools Act. Failure to follow these guidelines may lead to disenrollment from the program.

We cannot allow any child to hurt other children, teachers, or themselves. When aggressive behavior occurs, the parents will be notified and a conference may be scheduled. The parents will be expected to begin immediate cooperative effort with the teachers to help the child learn appropriate behavior. Parental cooperation and support is an essential element in helping the child.

Consistent disruptive or inappropriate behavior is harmful for all children and is also detrimental to the quality of the program. Therefore, teachers will schedule a conference concerning behaviors. The teachers and parents will openly discuss the problems, the causes, and our ability to work with the behaviors that are causing concern. Parental cooperation/support is expected and will be necessary for the child to remain enrolled.

Corporal Punishment

Corporal punishment is the use of physical force as a method of correcting student behavior. No person employed by or volunteering on behalf of the Maryville R-II School District shall administer corporal punishment or cause corporal punishment to be administered upon a student attending district schools. (Board Policy JGA-2)

PUBLIC NOTICE

All responsible public agencies are required to locate, evaluate, and identify children with disabilities who are under the jurisdiction of the agency, regardless of the severity of the disability, including children attending private schools, children who live outside the district but are attending a private school within the district, highly mobile children, such as migrant and homeless children, children who are wards of the state, and children who are suspected of having a disability and in need of special education even though they are advancing from grade to grade. The Maryville R-II School District assures that it will provide a free, appropriate public education (FAPE) to all eligible children with disabilities between the ages of 3 and 21 under its jurisdiction. Disabilities include autism, blindness, emotional disorders, hearing

impairment and deafness, mental retardation/intellectual disability, multiple disabilities, orthopedic impairment, traumatic brain injury, visual impairment/blindness and young child with a developmental delay.

The Maryville R-II School District assures that personally identifiable information collected, used or maintained by the agency for the purposes of identification, evaluation, placement or provision of FAPE of children with disabilities may be inspected and/or reviewed by their parents/guardians. Parents/guardians may request amendment to the educational record if the parent/guardian believes the record is inaccurate, misleading or violates the privacy or other rights of their child. Parents have the right to file complaints with the U.S. Department of Elementary and Secondary Education concerning alleged failures by the district to meet the requirements of the Family Educational Rights and Privacy Act (FERPA).

The Maryville R-II School District will meet the educational needs of an increasingly diverse student population by providing a wide range of resources and support to ensure that all students have the opportunity to succeed and be college prepared and career ready. Programs are designed to help meet the unique educational needs of children working to learn the English language, students who are advanced learners, students with disabilities, homeless students, the children of migrant workers, and neglected or delinquent students.

The Maryville R-II School District assures that it will provide information and referral services necessary to assist the State in the implementation of early intervention services for infants and toddlers eligible for the Missouri First Steps program.

The Maryville R-II School District has developed a Local Compliance Plan for the implementation of State Regulations for the Individuals with Disabilities Education Act (IDEA). This plan contains the agency's policies and procedures regarding storage, disclosure to third parties, retention and destruction of personally identifiable information and the agency's assurances that services are provided in compliance with the General Education Provision Act (GEPA). This plan may be reviewed at the Maryville R-II Administration Office, Monday thru Friday from 8:00 a.m. to 4:00 on days when school is in session.

This notice will be provided in native languages as appropriate.

APPENDIX

Eugene Field Elementary School follows Board Policy JO-AF1 concerning Family Educational Rights and Privacy Act (FERPA).

Eugene Field Elementary School follows Board Policy JHDA concerning Protection of Pupil Rights Amendment (PPRA)

The district and building accountability report cards can be found on the Maryville R-II web site: www.maryville.k12.mo.us
The district's assessment policy (Policy IL) can be found on the Maryville R-II web site: www.maryville.k12.mo.us

Eugene Field Elementary School and the Maryville R-II School District, in accordance with state and federal law, and the state of Missouri plan for education of the homeless. Please see Board Policy IGBCA for more details.

Eugene Field Elementary School and the Maryville R-II School District make all curriculum materials available for public inspection as a public record prior to the use of such materials in actual instruction.

RELEASE OF INFORMATION AND STUDENT CONFIDENTIALITY

In accordance with School Board Policy JO Eugene Field Elementary may release to members of the public, upon request, directory information concerning any student enrolled. Pursuant to the Family Education Rights and Privacy Act (FERPA), parents have the right to refuse permission for any of these categories of information to be released concerning their child.

The following information has been designated as directory information: Student's name; parent's name; grade level, bus assignment; enrollment status(e.g., full-time or part-time); participation in school-based activities and sports; weight and height of members of athletic teams; dates of attendance; degrees, honors and awards received; artwork or coursework displayed by the district; most recent previous school attended; and photographs, videotapes, digital images and recorded sound unless such photographs, videotapes, digital images and recorded sound would be considered harmful or an invasion of privacy.

Any parent who wishes to refuse permission for any of the following categories of information to be released to the public may do so by informing the school principal in writing within ten days of the first day of each school year. For those enrolling after school is in session, a written request must be given to the school principal within 10 days of enrollment.

Student confidentiality is a top priority at Eugene Field, so any information that is not designated as directory information will only be shared with others on a need-to-know basis and will be used for the purpose of assuring that good order and discipline are maintained at school.

MANDATED REPORTING

Eugene Field staff members are mandated reporters of child abuse and neglect in accordance with Missouri state law. Staff members will report any reasonable cause to suspect that a child has been or may be subjected to abuse or neglect or observation of a child being subjected to conditions or circumstances which would reasonably result in abuse or neglect.

NOTICE OF NON-DISCRIMINATION

It is the policy of the Maryville R-II School District not to discriminate on the basis of race, color, religion, sex, national origin, age, or disability in its programs or employment practices as required by Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and Title II of the Americans with Disabilities Act of 1990.

Inquiries related to District's employment practices may be directed to the District Compliance Coordinator, Maryville R-II School District, 1429 South Munn, Maryville, MO 64468; telephone number 660-562-3255.

Inquiries related to District programs may be directed to the Maryville R-II School District, Federal Programs Administrator, 1429 South Munn, Maryville, MO 64468; telephone number 660-562-3255.

Inquiries or concerns regarding civil rights compliance by the District should be directed to the Maryville R-II School District's Compliance Coordinator. Inquiries and complaints may also be directed to the Kansas City Office, Office for Civil Rights, U.S. Department of Education, 8930 Ward Parkway, Suite 2037, Kansas City, MO 64114; telephone: 816-268-0550; FAX: 816-823-1404; TDD: 877-521-2172.

LICENSING

Our preschool program is licensed according to Missouri licensing laws, regulations, and guidelines. Please contact our school office or visit <https://www.sos.mo.gov/CMSImages/AdRules/csr/previous/5csr/5csr1115/5c20-600.pdf> if you have questions regarding licensing, reporting, inspections, or other documentation related to our preschool program.